

## Assessment Approval Form

This form must be completed to request the approval of a non-required assessment. The requesting school is responsible for any funding, materials, and/or training required for the non-required assessment. If this additional assessment is approved, the school is still expected to complete all required assessments.

Please complete all sections of this form and return to Nora Dolak for approval.

School \_\_\_\_\_ Date \_\_\_\_\_

Requested by (name of person) \_\_\_\_\_

Assessment name \_\_\_\_\_

Tested Subjects/Grades \_\_\_\_\_

Website of the assessment (if available) \_\_\_\_\_

Reason for the request: \_\_\_\_\_

---

---

---

Explain how data will be used from the assessment:

---

---

---

Funding Source: \_\_\_\_\_

Director's Approval:    \_\_\_\_\_ Yes                      \_\_\_\_\_ No

\_\_\_\_\_  
Director's Signature

\_\_\_\_\_  
Date

cc: Assistant Superintendent and Assessment Coordinator